



**NATIONAL FORUM
OF GREEK ORTHODOX CHURCH MUSICIANS**
*The musical arm of the Greek Orthodox Archdiocese of America
that strengthens and perpetuates its liturgical music*



ST. ROMANOS THE MELODIST MEDALLION

Guidelines for Nominations

(as revised 8/2007)

Each Church Music Federation in good standing with the National Forum may nominate up to three candidates. Each nominee shall have made significant NATIONAL contributions to the Orthodox Church and its music. The individual's impact must be on a much broader basis than just the local parish or Federation or Metropolis levels.

Nomination shall indicate why the Federation has chosen to nominate this individual. The description shall include current and past positions the nominee has held in the Greek Orthodox Church and the contributions made to the musical life of the Church (e.g., composing, conducting, accompanying, chanting, singing, service, etc.). NATIONAL contributions must be described in detail, as well as activities in the Metropolis and/or Church Music Federation and work in the local parish. A brief biographical sketch may be included to describe the individual's present and past employment, educational background, and a listing of all known published compositions/publications. Mention shall also be made of any church and non-church related awards bestowed, and any other information as deemed necessary for the Selection Committee to fairly evaluate the candidate's nomination.

Making Nominations:

1. Nominees should have made strong ***national*** contributions to church music. The strongest nomination is one which shows that the nominee has had an impact locally, in the Federation, and nationally.
2. Each Federation may nominate up to three persons, in one or more of three categories:
 - a. professional musician (composer, conductor, organist, psalti, singer, etc.), living or posthumous, whose national musical contributions to the Church merit recognition; and/or
 - b. non-professional musician (national committee chairman, Forum Chairman, federation president, national project chairman, etc.), living or posthumous, whose national service to the musical life of the Church merits recognition; and/or
 - c. priest, living or posthumous, whose national service to the musical life of the Church merits recognition.
3. A Federation need not nominate people in all three categories. Nominations may be limited to one or two categories. Likewise, the Forum need not select one person from each category, but is limited to selecting those who have shown national leadership. The Selection Committee shall have the flexibility to award to more than one person in a single category, but shall not award more than three (3) awards in any biennium, not counting posthumous awards.
4. It is permissible for a Federation to nominate someone from outside its own Federation borders for an award.

5. It is possible to nominate someone posthumously.
6. Biographical data for each nominee shall be as complete and clear as possible. This shall include well-written evidence of the person's local, regional, and national accomplishments. This information may be used during the award presentation or for a permanent biographical record.
7. An individual may receive only one St. Romanos Medallion Award in his/her lifetime.
8. The Forum, at its Annual Meetings, may also select other individuals to receive the Medallion. Any delegate may make a special nomination.
9. Since all Metropolis Metropolitans and Bishops are considered as having equal status, the Archbishop has requested that they NOT be nominated for awards of this type.
10. All nominations for the Award shall be submitted to the Awards Chairman by January 31st of the Clergy-Laity year. Forms shall be typed and mailed registered mail/return receipt requested or emailed to the Awards Chairman. Nominations NOT received IN WRITING postmarked by January 31st or emailed sent date by January 31st will not be considered in that year. A Federation may re-nominate an individual in any subsequent year, but the written materials must be re-submitted in full to the Awards Chairman.
11. Questions about nominations and procedures may be directed to the Chairman of the Standing Committee on Awards or the National Chairman at any time.

Awards Selection Subcommittee:

1. The Council of Presidents shall serve with the Awards Chairman as the Selection Subcommittee.
2. The Awards Chairman shall disperse to each Federation President the biographical data submitted for each nominee, and a complete list of each Federation's nominees.
3. The Selection Subcommittee shall meet privately during a Clergy-Laity year either at the Council of Presidents meeting or at another scheduled meeting, to review the nominations and select the recipient(s).
4. No more than three awards may be given in any one Clergy-Laity year, including both those designated by the Forum and those selected by the Council of Presidents. Posthumous awards are not to be counted in the limit of three.

Presentation of the Award:

1. The recipient(s) of the St. Romanos Medallion Award shall be announced and pre-sented at a public reception or event during the Clergy-Laity Congress. Presentation may be made at a similarly appropriate public event at the discretion of the Forum.
2. The Awards Chairman and the National Chairman are charged with ensuring that the recipient or an appropriate designee will be present for the Awards ceremony at the Clergy Laity Congress. This may include informing the recipient's family, priest, Congress delegation, and/or parish council.

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Official Nomination Form

All nominations must be postmarked **NO LATER THAN JANUARY 31st** of any Clergy-Laity year.

This official form **MUST** be signed by the **FEDERATION PRESIDENT**. Please keep a copy for your files.

Nominee #1 Category

Nominee #2 Category

Nominee #3 Category

Submitted by:

(Full name of Choir Federation)

President:

(full address w/zip code)

Phone: _____ Email: _____

Send completed materials, registered mail/return receipt requested to:

Lucy Pappadakes
136 Hickory Nut Lane
Mount Holly, NC 28120-9580
Home: (704) 827-2684

Copy to National Chairman, Maria Keritsis

NOMINATIONS STATEMENT

Provide the nominee's national, federation, metropolis, and local contributions to church music. Attach additional sheets if necessary.

NATIONAL CONTRIBUTIONS:

FEDERATION/METROPOLIS ACTIVITIES:

LOCAL PARISH/CHOIR CONTRIBUTIONS:

SPECIAL ACHIEVEMENTS - AWARDS - OTHER CONTRIBUTIONS:

Signed: _____
(Federation President) *(Date)*